

To: Chairman & Members of the Salcombe Harbour Board  
(Cllrs J Brazil, R J Carter, M J Hicks and S A E Wright)  
Co-opted Members – Mr J Barrett, Mr T Bass,  
Mr C C Harling, Mr H Marriage, Mr M O'Brien and Mr P Waring)

Our Ref: CS/KT

cc: Remainder of Council for information  
Usual press and officer circulation

26 May, 2011

Dear Member

A meeting of the **Salcombe Harbour Board** will be held in the **Main Hall, Cliff House, Salcombe** on **Monday, 6 June, 2011**, at **2.30 pm** when your attendance is requested.

Yours sincerely

Kathryn Trant  
Senior Member Support Officer

<p><b>FOR ANY QUERIES ON THIS AGENDA, PLEASE CONTACT KATHRYN TRANT THE SENIOR MEMBER SUPPORT OFFICER ON DIRECT LINE 01803 861185</b></p>
--

## **A G E N D A**

1. **Minutes** - to approve as a correct record and authorise the Chairman to sign the minutes of the meeting of the Board held on 28 March, 2011 (pages 1 to 8);
2. **Urgent Business** - brought forward at the discretion of the Chairman;
3. **Division of Agenda** - to consider whether the discussion of any item of business is likely to lead to the disclosure of exempt information;
4. **Declarations of Interest** – Members are invited to declare any personal or prejudicial interests, including the nature and extent of such interests, they may have in any items to be considered at this meeting;
5. **Public Question Time** – a period of up to 15 minutes is available to deal with questions from the public;
6. **Feedback from Harbour Community Forums** – to receive verbal reports from Board Members who attend the Harbour Community Forums on behalf of the Board, and to appoint new Members required as a result of changes at annual Council;

7. **Mooring Contracts – Late Notification of Non Requirement** – to receive a report which considers issues relating to the late notification of non requirement of moorings (pages 9 to 17);
8. **Topical Harbour Issues** – to consider a report which updates the Harbour Board and public on a range of topical Harbour issues (pages 18 to 20);
9. **Performance Management** – to consider a report which set out the Harbour’s performance against agreed Performance Indicators (PIs) (pages 21 to 32);
10. **Matters for Future Consideration** – to consider a report which identifies matters for future consideration (pages 33 to 45);
11. **Exclusion of Public and Press** - to consider the following resolution to exclude the public and press:-  
  
“That in accordance with Section 100(A)(4) of the Local Government Act 1972, the public and press be excluded from the meeting during consideration of the following items of business in order to avoid the likely disclosure to them of exempt information as defined in paragraphs 2 and 4 of Part 1 of Schedule 12A to the Act”;
12. **Salcombe Town Landings** - to consider a report which reviews the tenders received and to gain approval to let a contract to complete the project (pages 46 to 56).

\* \* \* \* \*

- N.B.** Legal and financial officers will not, as a general rule, be present throughout all meetings, but will be on standby if required. Members are requested to advise the Member Support Service in advance of the meeting if they require any information of a legal or financial nature.

\* \* \* \* \*

**MEMBERS ARE REQUESTED TO SIGN THE ATTENDANCE REGISTER**

**THIS AGENDA HAS BEEN PRINTED ON ENVIRONMENTALLY FRIENDLY PAPER**

If you or someone you know would like this publication in a different format, such as large print or a language other than English, please call Darryl White on 01803 861247 or by email at: [darryl.white@southhams.gov.uk](mailto:darryl.white@southhams.gov.uk)